Employee Experience Plugins

Procedure Trial Phase

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IMPORTANT NOTES

- The plugins (Quiz, Poll, Ideation) will be activated for a period of 3 months for demo purposes on your platform.

- During this period you can test the plugins extensively for test purposes.

- T-Systems Multimedia Solutions GmbH does not assume any warranty or support for the use of the plugins during the trial period.

- The plugins are hosted in the Microsoft Azure Cloud in a German data center. Please note that the plugins may only be used with test data for the trial period. The use of productive or even personal data is expressly discouraged due to the lack of a contractual basis (in particular with regard to a missing data processing agreement).

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PROCEDURE TRIAL PHASE

1 week	1 – 3 days	10 weeks	2 weeks

Customer Request · **Signature Letter of Intent** · **Start Trial-Phase** · **Feedback-review** · **Customer's decision**

Analysis & Letter of Intent → Activation → **Trial-Phase** → **Review & next Steps** → **Preparation productive Use**

Analysis & Letter of Intent: Customer Request, analyzing customer's need for a MMS Staffbase Partner plugin, analyzing special use case by T-Systems MMS, signing letter of intent for free trial phase

Activation Trial-Phase: Inform Staffbase, Activation of the plugin in the staffbase productive or demo environment of the customer

Trial-Phase: Usage of the plugin for demo, 12 weeks duration

Review & next steps: Feedback will be provided/discussed during Trial Phase, final feedback review between client & T-Systems MMS planned for closing trial phase.

Customer's decision: If client decides for using a plugin preparation for productive use is about to start. If client decides against using a custom plugin trial phase will be closed. The plugin will be deactivated, customer data will be deleted.

Preparation prodcutive use: Clarification of organisational, technical such as commercial frame conditions, common time planning

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